

HERMAN J. RUSSELL WEST END ACADEMY

Date: **December 11, 2024**

Time: **5:00 pm**

Location: **Zoom**

- I. **Call to order:** 5:10 PM
- II. **Roll Call:** Establish Quorum

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Tonetta Green	Present
Parent/Guardian	Brachell Kemp	Present
Parent/Guardian	Robbie Harris	Absent
Parent/Guardian	Ebonique Bowdre	Absent
Instructional Staff	Nikki Bivins	Present
Instructional Staff	Chelsea Cofer (Irving)	Present
Instructional Staff	Victoria Robinson	Present
Community Member	Blanche Payne	Absent
Community Member	Derrick Hearn	Absent
Swing Seat	Kia Fortson	Present
Student <i>(High Schools)</i>	N/A	

Quorum Established: **Yes**

III. Action Items

- a. **Approval of Agenda:** Motion made by: **Nikki Bivins** Seconded by:
Members Approving: 5
Members Opposing: 0
Members Abstaining: 0
Motion: **Passes**
- b. **Approval of Previous Minutes:** Motion made by: **Nikki Bivins**; Seconded by:
Victoria Robinson
Members Approving: 5
Members Opposing: 0
Members Abstaining: 0
Motion: **Passes**

IV. Discussion Items

- A. 45- Day Continuous Improvement Plan Check-in- Family Engagement Goals; Action Steps in Literacy. We will host a content specific curriculum night in order to engage and expose both students and parents to literacy, numeracy, and STEAM challenges.
- B. Fall to Winter MAP Data- As a team we discussed the noticing and wonderings of the data. Each grade level has achieved some areas of green but the red is still extremely overwhelming.
 - i. Continuous Improvement Plan and Strategic Plan Alignment- Principal Green “the GO team needs to rank its Strategic Plan Priorities (1-9)
 - Prepare and develop knowledgeable staff...
 - Improve student mastery...
 - Targeting supports...
 - Close the achievement gap...
 - Foster a school culture that encourages...
 - Equipping teachers with resources needed...
 - Strengthen partnerships with parents and community...
 - Empowering teachers to participate in decision-making...
 - Cultivate an inclusive school culture that respects...
 - ii. Strategic Plan Update- Ongoing

C. Strategic Information Items

- b. **Principal’s Report**
 - i. **Security Grant Update-** Principal Green- “We will not be receiving the security grant due to the funds being redirected in order to cover the cost of a content teacher position and help with the district’s deficit.
 - ii. **Cluster Advisory Team Report-** Principal Green- “During the cluster meeting he met with reps from each school. The next meeting is scheduled for 2/29/25. Some changes were made to last year’s plans signature program; STEM. The new focus is students, school and families.” (Principal Green shared the agenda from the meeting; the items highlighted in green are the newly added items that were discussed at the meeting.)
https://www.atlantapublicschools.us/cms/lib/GA01000924/Centricity/domain/1483/washington/washington%20cluster%20advisory%20team/2023-2024_WashingtonCAT_Meeting2_Agenda.pdf

- iii. **Next Steps-** Principal Green- “At our next meeting we will begin the discussion about the 2025-2026 budget.”

V. Announcements

- Next Meeting (Virtual) is January 23, at 5:00 PM

VI. Adjournment

Motion made by: [Nikki Bivins](#); Seconded by: [Brachell Kemp](#)

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

Motion: [Passes](#)

ADJOURNED AT: 6:06 PM

Minutes Taken By: Chelsea Cofer (Irving)

Position: Chair

Date Approved: June 27, 2025